



November 1, 2025

To Whom It May Concern:

On behalf of National Deaf Interpreters (NDI), we are writing in support of _____ and their request for authorization of paid release time to attend the Deaf Interpreter Conference 5 (DIC5), scheduled for June 22 – 26, 2026, at Northridge, California, as well as for employer coverage of the conference registration and related expenses.

DIC5 stands as the only conference created by and for Deaf Interpreters. This convening represents the most significant professional development opportunity for Deaf Interpreters in the United States and worldwide. More than 300 participants are expected to attend. NDI, a nonprofit organization dedicated to advancing the Deaf Interpreter profession, proudly supports this conference as part of our mission to provide equitable opportunities for training, networking, and career growth.

Participation in DIC5 will give them the opportunity to:

- Engage in plenaries, workshops, and keynote presentations designed specifically for Deaf Interpreters;
 - Access exhibit booths featuring resources, services, and organizations relevant to Deaf Interpreters;
 - Enjoy meals included with registration while networking with colleagues;
 - Learn directly from Deaf Interpreter educators, researchers, and practitioners who are leaders in the field;
- Build valuable connections with colleagues and experts across the nation and internationally.

Attendance at DIC5 will serve as a strong investment in their professional growth. The knowledge and skills gained will directly enhance the quality of interpreting services

provided to Deaf communities, while also strengthening collaboration with colleagues through shared resources and strategies.

We respectfully request your partnership in providing financial assistance for their ability to participate fully in DIC5 through support for registration, lodging, and travel expenses. More information can be found on our website, [DIC 5 Conference Registration](#). For more detailed inquiries, contact us at registration@nationaldi.org.

Thank you for considering this request and for your continued commitment to empowering Deaf professionals.

Sincerely,

National Deaf Interpreters (NDI) and the DIC5 Committee Team



Deaf Interpreter Conference 5 operates under the National Deaf Interpreters (NDI), a 501(c)(3) nonprofit organization. Federal Tax Identification Number: 81-3684152